

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
 DECEMBER 19, 2023
 REGULAR SESSION MEETING @ 6:30 PM
 EXECUTIVE SESSION IF NECESSARY**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time: 6:30PM

Dr. Swabb	P	Mrs. Brewer	P	Mr. Besecker	P	Mr. Manuel	Absent	Mrs. Hill	Absent
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BOARD PRESIDENT’S REPORT:

A. Welcome

“This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”

This meeting will be broadcast. In person meeting will be held in Room 404.

REVIEW OF AGENDA & APPROVAL OF MINUTES

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: Mrs. Brewer; Second: Mr. Besecker

Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	Absent	Mrs. Hill	Absent
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***MOTION PASSED 3-0
 RESOLUTION NO 099-2023***

C. November 21, 2023 - Approval of Minutes of Regular Meeting

Motion: Mr. Besecker; Second: Mrs. Brewer

Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	Absent	Mrs. Hill	Absent
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***MOTION PASSED 3-0
RESOLUTION NO 100-2023***

D. Student Spotlights –

Bella Yohey - Nominated by Mrs. Mueller, not present, presented by Mrs. Lavey

"I would like to recognize Bella Yohey for this month's Student Spotlight. She is the 8-year-old daughter of Sara Seidenstricker and Corey Yohey. She lives in Bradford on West Keller Street. She has 1 younger sister. She has 3 dogs named Buster, Angel, and Boo-boo. She loves pizza! Her favorite thing to do at home is to play school and when she grows up she would like to be a teacher! Bella is in the 2nd grade. She is always so eager to learn. She tries her best and puts effort into all that she does in my classroom. Things don't come easy to her but she never gives up. She is showing up for practice! I am proud of her hard work and it is paying off because I have seen progress. Great Job Bella & Congratulations!"

Cordan Mead - Nominated by Mrs. Tina Schmitz, not present, presented by Mrs. Lavey

"The student I am nominating for this month's Student Spotlight is a young man who gives a great effort everyday no matter how difficult the learning is for him. He has accommodations that he does not always use because he wants to be able to complete the work without making it easier. He is organized and helpful around the classroom. His classroom job is that of custodian. This is the perfect job for him due to his helpful personality. Congratulations Cordan Mead on being an AWESOME Railroader!"

Harleen (Harley) Gambill - Nominated by Mrs. Hart, not present, presented by Mrs. Lavey

"The student I am nominating for this month's Student Spotlight is Harley Gambill. Harley is a great student. She is an excellent example of what a Railroader should be. She goes above and beyond what is expected each day here at Bradford. Harley is always willing to do what is asked of her, including helping other students. She also does other jobs in the classroom to help out as well. Great Job Harley & Congratulations!"

Kamryn Blackwell - Nominated by Mr. Schulze, presented by Mr. Schulze

"I would like to nominate Kamryn Blackwell as our Student Spotlight for the month of December. Kamryn has shown remarkable improvement in academic performance. Throughout the academic year, Kamryn has shown an amazing commitment to personal and academic growth. Everyday he works hard in Science class to stay on task and get his work done on time. His dedication to his studies has shown in the improvement across various subjects. Kamryn's journey is a testament to the power of hard work, resilience, and a positive attitude. He has shown consistent effort to overcome challenges and seek help when needed has not only resulted in improved grades, but has also created a positive atmosphere in the classroom. Kamryn actively engages in class discussions, ask insightful questions, and has demonstrated a desire to learn more. Kamryn's persistence serves as a motivating example to his peers, showing that with determination and a focused approach, anyone can achieve academic success. Great Job Kamryn & Congratulations!"

Kaylin Richard - Nominated by Mr. Parke, not present, presented by Mr. Barr

"My vote for this month's Student Spotlight would be Kaylin Richard. Kaylin's attendance, effort, and willingness to participate in class make her a model student. Her work is always completed, and if she does miss a day, she always makes it a point to make the work up immediately. When we are doing discussions or lectures in class and I pose a question, she is usually one of the first to answer and she understands the subtlety of the content and shows incredible critical thinking skills to see beyond the surface level information. She has always been one of my favorite students and she is a fantastic addition to any classroom she is in. She represents the school very well and truly shows what it means to be a Bradford Railroader. Great Job Kaylin & Congratulations!"

ADMINISTRATIVE REPORTS

A. Mrs. Michelle Lavey, Elementary Principal –

- Elementary Spelling Bee – Winners – **Hope Marsh & Mason Meyer**
- ABC (Academic, Behavior, & Creativity) Winners
- First Quarter Honor and Merit Roll Winners
- Elementary Student Council Food Drive – Over 1,000 canned goods collected for the Community Resource Center
- Holiday Family Groups – Made cards and ornaments for the residents at the Brethren Home
- Christmas Party Festivities

B. Mr. Christopher Barr, MS/HS Principal –

- Dayton Art Institute field trip
- District Spelling Bee –
 - 1st Place – **Landon McNutt**
 - 2nd Place – **Nick Swiger**
 - 3rd Place – **Jack York**
- Student Council Food Drive
- Holiday Family Groups
- Upcoming Events
 - 12/20 - 1/2 - No School
 - 12/20 - Athletic Boosters Meeting 7pm
 - 01/02 - Professional Development Day
 - 01/03 - PTO Meeting
- Athletic Upcoming Events
 - 12/19 - HS BBK @ Ansonia
 - 12/21 - HS GBK vs Ansonia
 - 12/22 - HS BBK vs Tri County North
 - 12/28 - JH BBK vs Houston
 - 12/29 - HS Boys & Girls @ Covington Holiday Tournament
 - 12/30 - HS Boys & Girls @ Covington Holiday Tournament
 - 01/02 - JH BBK vs Tri County North
 - JH GBK @ Tri County North
 - 01/04 - JH BBK @ Russia
 - HS GBK @ Tri County North

- 01/05 - HS BBK @ Franklin Monroe
 - 01/06 - JH BBK @ Franklin Monroe
 - JH GBK vs Franklin Monroe
 - HS GBK vs Franklin Monroe
 - HS BBK vs Fairlawn
 - 01/13 - Powerlifting @ Northeastern
- Post Season Honors – Three football players made All Ohio Team

Hudson Hill	-2 nd Team Wide Receiver
Tucker Miller	-3 rd Team Defensive Lineman
Trey Schmelzer	-3 rd Team Linebacker
- C. Mr. Bob Daugherty, Assistant Principal – Not Present
- D. Mrs. Chloe Thompson, Athletic Director/Transportation Director – Not Present
- E. Mrs. Maria Brewer, Upper Valley CC update –
- Enrollment at Upper Valley Career Center – 644 new student juniors enrolled for next year, every program full, totaling over 1,000 students enrolled
 - Upper Valley Career Center awarded a Career Technical Construction Expansion Grant for \$12,698,000.00
- F. Mr. Joe Hurst, Superintendent –
- New concession stand blueprints were presented
 - The district wishes board members a Merry Christmas with card and ornament made by Bradford FFA class
 - Calendar Committee
 - Parameters set to start after Darke County Fair
 - Open Houses Wednesday night 5-7pm
- G. Mrs. Carla Surber, Treasurer –
- Continue the working on grants
 - Applied for grant with Upper Valley Career Center in collaboration with our FFA Program

PUBLIC PARTICIPATION - None

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 17). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – November 2023
2. Check Register – November 2023
3. Then & Now certification of bills that were obligated by employees of the district:

Business	Encumbered	Payable	Responsible Party
Binkelman	\$121.06	\$157.85	Miller, S
Signature Beef LLC	\$0	\$1,314.50	Walters, M
Wanda Roberts	\$0	\$19.20	Roberts, W
Menards	\$0	\$62.47	Miller, S
Backyard Team Apparel	\$0	\$322.00	Walters, M
Backyard Team Apparel	\$0	\$264.00	Thompson, C
Amazon	\$0	\$1,060.47	Estes, R
Darke County ESC	\$0	\$1,901.88	Hurst, J
Bradford Petty Cash	\$0	\$34.21	Coffee Shop

4. Recommend approval of Transfers and Advances for the month:
Advance from 001 General Fund to 019-9156 AES Grant \$69,265.23
Transfer from 002-9203 Bond Fund to 002-9020 \$1,325.50
5. Recommend approval of Permanent appropriations for necessary amendment.
6. Recommend acceptance of an EPC Wellness Grant in the amount of \$2,550.00.
7. A RESOLUTION DECLARING THAT THE BOARD OF EDUCATION OF THE BRADFORD EXEMPTED VILLAGE SCHOOL DISTRICT HAS REVIEWED THE DOCUMENTS AND INFORMATION PREPARED BY THE CHIEF FISCAL OFFICER OF THE BOARD OF EDUCATION FOR SUBMISSION TO THE BUDGET COMMISSION OF MIAMI COUNTY, OHIO, IN RELATION TO THE ALTERNATIVE TAX DOCUMENT FORMAT FILING PROVIDED UNDER SECTION 5705.281 OF THE OHIO REVISED CODE AND AUTHORIZED BY SAID COMMISSION FOR THE FISCAL YEAR 2025, AND THAT SAID BODY APPROVES THE SAME.

WHEREAS, Section 5705.281 of the Ohio Revised Code authorizes and empowers a county budget commission, by an affirmative vote of a majority of its members, including an affirmative vote by the auditor of the county, to waive the requirement that a taxing authority of a subdivision or other taxing unit adopt a tax budget, as is provided under Section 5705.28 of the Ohio Revised Code, and require such taxing authority to provide such information as may be required by the commission to perform its duties under Chapter 5705 of the Ohio Revised Code, including dividing the rates of each of the subdivision's or taxing unit's tax levies as provided under Section 5705.04 of the Ohio Revised Code; and

WHEREAS, pursuant to the terms and provisions of Section 5705.281 of the Ohio Revised Code, the Miami County Budget Commission, by an affirmative vote of a majority of its members, including an affirmative vote by the Auditor of Miami County, Ohio, has authorized and permits the taxing authority of a subdivision or other taxing unit within Miami County, Ohio, to refrain from adopting a tax budget, and has designated the information which the said Budget Commission requires of each taxing authority of a subdivision or other taxing unit to permit the Budget Commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

WHEREAS, it is the desire and intention of the Bradford Board of Education, as the taxing authority of Bradford Exempted Village School District, to elect to refrain from adopting a tax budget for the fiscal year 2025, and, in the alternative, to submit to the Budget Commission the information and documents which it has indicated will be necessary in the absence of such adoption; and

WHEREAS, previously by its enactment of Resolution No. 094-2023, the Board of Education of Bradford Exempted Village School District declared its said desire and intention, and authorized and directed the Chief Fiscal Officer of the Board of Education to prepare and to submit to the Miami County Budget Commission such information and documents as are necessary incident to said process and submission, and to take such other actions as may be reasonably necessary incident thereto; and,

WHEREAS, the members of the Board of Education have examined such information and documents and approve of the same; NOW, THEREFORE, BE IT:

RESOLVED, BY THE Board of Education Miami County, Ohio, that:

- A. The Board of Education of the Bradford Exempted Village School District hereby declares that the members of said body have examined the contents of the information and documents which have been prepared by the Chief Fiscal Officer of the Bradford Exempted Village School District for submission to the Miami County Budget Commission under the alternative tax document format provided by Section 5705.281 of the Ohio Revised Code for the fiscal year 2025, and that the Board of Education of the Bradford Exempted Village School District hereby approves the same; and
- B. The Board of Education of the Bradford Exempted Village School District hereby authorizes and directs the Chief Fiscal Officer of Bradford Exempted Village School District to submit such information and documents to the Miami County Budget Commission, and to take such other actions as may be reasonably necessary incident to said submission; and
- C. The Board of Education of the Bradford Exempted Village School District hereby finds and determines that all deliberations and actions related to the foregoing were affected in open and public session and in full compliance with Section 121.22 of the Ohio Revised Code, and otherwise as is provided by law.

8. Recommend acceptance of a donation of \$100.00 from **Darrell & Cathy Gambill** to be used for school lunches.
9. Recommend acceptance of a donation of \$100.00 from **Kelly Downin** for the Bryant Byers Scholarship Fund.
10. Recommend acceptance of a donation of \$100.00 from **Darrell & Cathy Gambill** to be used for Kindergarten snacks.
11. Recommend acceptance of a donation of \$10,000.00 from **The Covington Eagles**.
12. Recommend the approval of Bradford Exempted Village School District HRA Plan Document.
13. Recommend approval to apply for The EPA Clean School Bus Grant for the purchase of one electric school bus.
14. Recommend approval to apply for the Ohio Career Technical Education Equipment Grant in collaboration with the Upper Valley Career Center in the amount of \$153,555.06, for construction of a greenhouse.
15. Recommend approval to apply for the NFL Foundation Grassroots Program Grant for \$50,000.00, for the construction of a football field concession stand and associated equipment.
16. Recommend acceptance of a EPC Wellness Grant in the amount of \$2,550.00.
17. Recommend approval to apply for The Patrick Leahy Farm to School Grant.

Motion: Mrs. Brewer; Second: Dr. Swabb

Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	Absent	Mrs. Hill	Absent
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MOTION PASSED 3-0
RESOLUTION NO 101-2023

OLD BUSINESS - None

NEW BUSINESS

Consent Items (items 1 through 15). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Resignations/Employment/Job Descriptions:
 - A. Employment - Classified Personnel - One (1) Year Substitute Contract for the 2023-2024 school year:
 - Sharon Siders** - Substitute Cafeteria
 - Cheryl Clark** - Substitute Cafeteria
 - B. Employment - Certified Personnel - One (1) Year Substitute Contract for the 2023-2024 school year:
 - Chris Farmer** - Substitute Teacher
 - Sharon Ropp** - Substitute Teacher
 - Jennifer Kramer** - Substitute Teacher
 - C. Resignations - **Tiffany Shively**, Assistant Treasurer, effective date contingent on verification of records.
2. Set organizational meeting on January 9, 2024. Appoint president pro-tem Dr. Swabb. Organizational meeting will be taking place at 6 pm and regular meeting will follow at or near 6:30 pm.
3. Recommend approval of a dock day request for/by **Ashley Fry** on 1/16/24.
4. Recommend approval to move **Victoria Schmitz** to the Master's column according to the negotiated agreement. Pay will be calculated to be received in first pay after January 1, 2024.
5. Recommend approval to increase the pay of classified substitutes by \$0.25 per hour, effective July 1, 2024.
6. Recommend approval of the 2024 mileage rate of 62 cents per mile as per the negotiated contract.
7. Recommend approval of an annual maintenance agreement with SC View with Site License for 1/1/2024 - 12/31/2024 in the amount of \$11,599.12.
8. Recommend approval of the 2024 annual membership dues with the Ohio School Board Association in the amount of \$4,685.00.
9. Approve resolution to participate in the OSBA Legal Assistance Fund,

Whereas the Bradford Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

Therefore, the Board hereby resolves to participate in the OSBA Legal Assistance Fund for calendar year 2024 and authorizes the treasurer to pay the Legal Assistance Fund \$250.00.
10. Recommend approving a contract with Dayton Area School Employment System (DASEC) membership for 2023-2024 school year in the amount of \$927.49.

11. Recommend that the Board, in its opinion, determines that School Bus #12 is not needed for school purposes, or is obsolete, or is not fit for the use for which it was acquired. Based on its determination it may dispose of the property because the estimated fair market value of such property is \$10,000 or less.

As a condition of the receipt of the EPA funds, we recommend that bus #12 is disposed of by demolition.

12. Recommend approval of a contract with Prenger's Inc. to replace the existing walk in freezer totaling \$14,935.00, which will be paid for under the Healthy Meals Incentives Grant.
13. Recommend the rental of a refrigerated truck during the period of renovation of the freezer in the food service department paid through grant funds.
14. Recommend approval of the Memorandum of Understanding between the Bradford Board of Education and Bradford Education Association with regards to the 2023-2024 District Calendar making the following changes:
 - January 2, 2024 will be changed from a ½ day PD and ½ day work to a full day of Professional Development for teachers
 - January 22, 2024 will be changed from a ½ day PD and ½ day work to a full Work Day for teachers
15. Recommend approval of purchasing a You Science Site License through Darke County Educational Service Center (Career Choices) in the amount of \$1,901.88.

Motion: Mr. Besecker; Second: Mrs. Brewer

Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	Absent	Mrs. Hill	Absent
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MOTION PASSED 3-0

RESOLUTION NO 102-2023

16. Recommend approval to close out contract with Funderburgh Excavating, contingent on meeting requirements as discussed with the architect.

Motion: Mrs. Brewer; Second: Mr. Besecker

Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	Absent	Mrs. Hill	Absent
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MOTION PASSED 3-0

RESOLUTION NO 103-2023

ANNUAL BOARD-OF EDUCATION COMPENSATION PER POLICY 0147 COMPENSATION

17. The Board of Education will be paid at the rate of \$125.00 per meeting for a maximum of 12 meetings during 2023 and 2024 calendar years. This is neither a decrease or increase to compensation of board members, as per Resolution No. 004-2022 at the January 11, 2022, meeting.

Motion: Mrs. Brewer; Second: Mr. Besecker

Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	Absent	Mrs. Hill	Absent
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MOTION PASSED 3-0
RESOLUTION NO 104-2023

ADJOURNMENT

Motion: Mrs. Brewer; Second: Mr. Besecker


Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	Absent	Mrs. Hill	Absent
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MOTION PASSED 3-0

TIME: 7:03PM



Dr. Scott Swabb



Mrs. Carla Surber, CPA